

APPLICATION PROCESS

Biospecimens collected by the CONCERT Biobank are made available to Australian researchers on the provision that use of specimens are for scientifically valid and ethically approved Cancer research projects.

1. Prior to applying to the CONCERT Biobank, the investigator must have approval from their housing institution's human research ethics committee stating the use of biospecimens from a biobank.
2. The investigator will submit a completed 'CONCERT Biobank Researcher Application Form' (<http://www.concert.org.au/research/research-capabilities/concert-biobanking>), along with their ethics application and ethics approval and/or amendment letter(s), CV of the principal investigator and Material Transfer Agreement (MTA), which will be received by the CONCERT Biobank manager (biobank@inghaminstitute.org.au).
3. The CONCERT Biobank manager will notify and convene the CONCERT Biobank Scientific Advisory Committee (SAC), who will assess the application.
4. If the application is approved, the CONCERT Biobank manager will formally notify the investigator and forward a MTA (if not already completed), to which the investigator must sign and return.
5. Once receipt of the signed MTA has been received by the CONCERT Biobank, the biospecimens (non-identifiable) will be packaged and shipped to the investigator.
6. The CONCERT Biobank will invoice the investigator if fees and charges apply.

CHARGES AND SERVICE FEES

The CONCERT Biobank is a non-profit consortium. Charges and service fees may be applicable to offset the costs of collecting, processing, storing, retrieving and disseminating biospecimens. Please contact the CONCERT Biobank Manager for current fees and charges.

CONDITIONS OF USE & REPORTING REQUIREMENTS

The following conditions must be complied with:

- a) A signed MTA must be returned to the CONCERT Biobank before specimens and information are retrieved and disseminated.
- b) Specimens and information can only be used for the purposes described in the MTA.
- c) The CONCERT Biobank requires an annual report of the use of the biospecimens from investigators. The CONCERT Biobank manager will provide ample notice to investigators when annual reports are due as well as a template for reporting.
- d) It is a mandatory requirement that investigators acknowledge the CONCERT Biobank in any publication that may result from the use of biospecimens from the CONCERT Biobank.

- e) Any biospecimens provided by the CONCERT Biobank to the investigator may not be sold or distributed to other investigators, nor used for commercial purposes or any other purposes unless prior written approval has been obtained from the CONCERT Biobank SAC.

In the event the CONCERT Biobank cannot completely satisfy a request, the CONCERT Biobank would like to share your application with other Biobanks in order to fulfil your request. However, this will be completed only with the investigator's permission.